

APPROVED
by Decree #1 of the Foundation
for Cancer Research Support
as of April 29, 2021

Request for Proposals

Competition of Research Projects in Oncology

RFP Code: 2021-01

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Please visit <https://www.rakfond.org/en/rfp-2021-01/> for the most up-to-date version of this RFP.



Foundation for Cancer Research Support (RakFond)

www.rakfond.org/en/

Brief Description of the Funding Program

Funding Program Title	Competition of Research Projects in Oncology
Funding Program Aim	The aim of this Funding Program is to provide funding and additional support to investigators based in Russia to promote and advance research in oncology and discovery and development of new methods of cancer prevention, diagnostics, and treatment.
Eligibility	Investigator and/or research fellow and/or PhD student affiliated only with eligible organizations based in Russia.
RFP Code	2021-01
Key Dates	<p>Posted Date: April 30, 2021</p> <p>Open Date: April 30, 2021</p> <p>Registration Due Date: September 10, 2021</p> <p>Application Due Date: September 20, 2021</p> <p>Formal Compliance Review: September 30, 2021</p> <p>Scientific Review: October 29, 2021</p> <p>Notice of Award: November 9-11, 2021 (during the XXV Russian Oncology Congress)</p> <p>Final Report: 2 months after project conclusion date</p>
Award Description	<p>Award amount: up to 500 000 (five hundred thousand) RUR (inclusive) for research expenses (salaries excluded).</p> <p>Expert assistance in the study design and protocol development, statistical data analysis.</p> <p>Access to the online service for clinical trials management Enrollme.ru.</p> <p>Award Term: up to 24 months; not renewable; no-cost extension of up to 12 months can be provided in exceptional cases.</p>
Applicant Registration	<p>Registration before September 10, 2021 is required, early registration is highly recommended.</p> <p>Register following the link at: https://www.rakfond.org/en/rfp-2021-01/.</p>
Technical Point of Contact	grant@rakfond.org
Submission	<p>Application and scans of supporting documents should be submitted by email by Application Due Date.</p> <p>Winners must send originals of all application documents to RakFond no later than 10 working days after the results are announced.</p>

Email for Submission	grant@rakfond.org
Funding Program Website	https://www.rakfond.org/en/rfp-2021-01/

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Full Description of the Funding Program

Section I. General Information

1. Background

The Foundation for Cancer Research Support (RakFond) is a non-profit organization whose main tasks include: financing research activities and development of new methods and tools for the prevention, diagnostics and treatment of cancer, promoting the development and advancement of research and scientific activities of research institutions, scientific centers, oncological hospitals, and individual specialists in the field of oncology. RakFond was founded in 2017 and operates on the territory of the Russian Federation.

2. Objectives

The main objectives of this Funding Program are:

- To promote cancer research in Russia;
- To identify the most prominent scientific projects in research and development of novel methods of cancer prevention, diagnostics, and treatment, rehabilitation and quality of life of cancer patients;
- To provide additional support of the research projects, including expert assistance in the study design and protocol development, statistical data analysis, and access to the online service for clinical trials organization and management;
- To assist scientists and investigators in achieving publishable results and advancing their research projects.

3. Scope

Proposals for research projects in oncology are welcome in the following research areas:

1. Clinical trials: interventional, randomized (preferred), in cancer prevention, diagnostics, monitoring, and treatment, rehabilitation and quality of life.
2. Translational studies: diagnostic and prognostic biomarkers, treatment selection.
3. Basic research.

Section II. Award Information

1. Summary

Instruments of Support	Winners receive funding to carry out approved research projects, as well as expert assistance in the study design and protocol development, statistical data analysis, and access to online service for clinical trials management Enrollme.ru .
Funds Available and Anticipated Number of Awards	The number of awards is contingent on a sufficient number of meritorious proposals and availability of funds. Access to online service Enrollme.ru and expert assistance may be provided to non-winning applicants at the discretion of RakFond.
Grant Amount	Up to 500 000 (five hundred thousand) RUR (inclusive). Proposal budget must reflect the actual needs of the proposed project. The final award budget may be subject to negotiation with RakFond.
Project Period	The scope of the proposed project should determine the project period. The maximum Project Period is 24 months. In special cases, RakFond may allow a single 12-month no-cost extension request, which will be approved or disapproved at its discretion. (See " II.2.D. Terms & Conditions. Request for Budget Changes or Extensions ")

2. Terms & Conditions

By accepting RakFond's funding, the Award Recipient and Award Recipient's Organization (ARO)¹ accept the following Terms and Conditions:

A. Responsible Conduct of Research

1. The project must be conducted according to the highest scientific and ethical standards and in compliance with all applicable laws and regulations and with the policies of ARO. To the extent policies of ARO conflict with these Terms and Conditions and/or RakFond's policies, these Terms and Conditions will prevail.
2. Upon request of RakFond, the Recipient must provide copies of documentation of ARO approval for research (Academic Council, Ethical Committee, and/or other authorized bodies) to RakFond prior to commencing research.

B. Funds: Payment, Use and Restrictions

3. The funds will be transferred to the ARO or the Award Recipient at RakFond's discretion.
4. The Award Recipient is not permitted to transfer the funds to any other person.
5. The funds will be used solely as detailed in the proposal and its budget.

¹ Here and further, the Organization where the Award Recipient works full- or part-time or is a PhD student.

6. Indirect and/or travel expenditures are not allowed. Funds cannot be used to pay salaries. No more than 20% of funds can be used for subcontracts and outsourced research.
7. Funds cannot be used for expenditures incurred prior to the first day of the Project Period or after the last day of the Project Period. No additional expenses may be paid from funds after RakFond has received the Recipient's final expenditure report or after any unexpended funds have been returned to RakFond.
8. At the end of the Project Period, any unexpended funds and any funds expended non-compliant with these terms and conditions, or inconsistent with the project must be returned to RakFond.

C. Submission of Requests for Project Amendments

9. All change requests related to the project must be initiated by sending an email to: grant@rakfond.org

D. Requests for Budget Changes or Extensions

10. The Recipient may move funds of up to 10% of the total budget between budget categories or into new budget categories without prior written approval of RakFond. Notwithstanding the foregoing, indirect and travel costs cannot be introduced, neither can be salaries nor increase of subcontracts and outsourced research.
11. Budget changes of greater than 10% between budget categories must be approved in writing by RakFond before expenditure of funds. The Recipient must submit a re-budget request with a detailed justification of the proposed change by sending an email to: grant@rakfond.org.
12. In exceptional cases, RakFond may allow a single 12-month no-cost project extension, which will be approved or disapproved at its discretion. The extension request with an updated financial expenditure and progress report, and a detailed explanation of why the request is being made must be emailed to: grant@rakfond.org.
13. Any request for a no-cost extension or budget change must be made at least 60 calendar days prior to the expiration of the Project Period. Requests received after that date will not be accepted and will automatically be disapproved.

E. Changes in Research Focus and Project Scope

14. Major changes in the overall research topic, approaches and methods are not allowed. However, some changes in the specific goals of the project may be allowed with prior written consent from RakFond. Any request for changes must be sent by email to: grant@rakfond.org. An approval must be received prior to performing any changes to the project. RakFond will approve or disapprove the request at its discretion.

F. Institution Transfer

15. If the Recipient accepts an appointment at another institution during the Project Period, and desires to have the funds transferred to the new organization, the Recipient must submit a fund transfer request by email to: grant@rakfond.org at least 30 calendar days before the anticipated date of transfer. Subject to RakFond's written approval and at RakFond's sole discretion, the funds may be transferred provided arrangements satisfactory to RakFond are implemented to continue the Research Project in a manner in which it was originally approved by RakFond, including establishing new organization's eligibility. Any transfer must be approved in writing by RakFond before any such transfer takes place. Upon approval of a transfer of the funds to a new organization, the original ARO must return any unexpended funds and any funds expended inconsistent with the project to RakFond. The new organization must agree to comply with these Terms and Conditions. RakFond will make arrangements to provide remaining funds to the new organization.

16. If the Recipient is unable or not permitted to transfer the funds to a new organization, the Recipient and the ARO will relinquish the funds and any unexpended funds or funds expended inconsistent with the Research Project must be returned to RakFond.

G. Reporting

17. The final report consisting of expenditure (financial) and project progress (analytical) reports is due 2 months after project conclusion date. It is the responsibility of the Recipient to submit the report in a timely manner. RakFond may contact appropriate persons in the ARO to ensure the progress reports and expenditure reports are received as required. The intermediate expenditure and project progress reports are due at the completion of the stage 1 of the Research Project and before the second funds transfer.
18. Noncompliance with any of these Terms and Conditions, including failure to submit project progress or expenditure reports, may result in the withholding of payment on other RakFond-funded projects in effect at the ARO, or RakFond funding that may be awarded in the future, or such other action deemed appropriate by RakFond.

H. Post-Award Reporting Obligation

19. The Award Recipient may be asked to respond to RakFond's requests for information on his/her career progress following the Project Period and may be asked to provide his/her current Curriculum Vitae and/or publication list. The information may be used for program evaluation and alumni communications. The Award Recipient understands that this obligation survives the Project Period and that he/she has an obligation to provide this information during 5 (five) years after the project completion date.
20. RakFond reserves the right to include information relating to this Award in its periodic reports, annual reports, awardee directory, publicly accessible databases of funded research projects, or in any other materials issued by or on behalf of RakFond or its affiliates without prior written consent of the Award Recipient.

I. Publications, Other Public Release of Results, and Acknowledgments

21. The results of the funded research project must be published in at least one international peer-reviewed scientific journal (obligatory) and one Russian peer-reviewed scientific journal (preferably, in case additional publishable results are available), as well as may be presented at scientific meetings or publicly released at other resources. In the event the Award Recipient's results are published or otherwise publicly released either during or within 5 (five) years after the Project Period, the Recipient will provide RakFond with a copy of such publication or public release.
22. The Award Recipient and ARO agree that all abstracts, publications, and presentations resulting from research supported by this Funding Program must contain the acknowledgment, "This work was (partially) funded by the Foundation for Cancer Research Support under the Funding Program 2021-01. Any opinions, findings, and conclusions expressed in this material are those of the author(s) and do not necessarily reflect those of RakFond."

J. Intellectual Property Rights

23. RakFond will have no intellectual property rights or other rights in or to data collected or scientific discoveries made through any project funded by the program. The Award Recipient and ARO will report in writing to RakFond any inventions, discoveries, or intellectual properties that result from the support of the research.

Section III. Eligibility Criteria

RakFond reserves the right to evaluate and determine applicants' eligibility based on the information and justifications included in the application materials, publicly available information, and any other additional requests for information, if necessary.

1. Eligible Applicants

A. Eligible Organizations

Applicants from any domestic public or private institutions of higher education, clinics, hospitals, research centers, non-profit or for-profit organizations, registered in accordance with the Russian legislation, whose activities involve research in the area of oncology may be eligible to receive the Award.

Potential applicants should be prepared to establish eligibility of their organization to receive and administer funding, and RakFond reserves the right to reject application if an organization is determined not to satisfy eligibility criteria for this Funding Program. RakFond urges potential applicants to consider the following eligibility considerations:

1. Does your organization conduct scientific research?
2. What is the nature of the research and business that your organization performs? Are they related to oncology and fit within this RFP's objectives and scope?
3. Has your organization applied to and/or been funded to do oncology related research by any Federal agency or private foundation?
4. Have the results of any oncology related research papers been published by researchers from your organization?
5. Is your organization professionally responsible for the research?
6. Has your organization obtained all required licenses and certifications, which are necessary for conducting the proposed research?
7. Where physically is the proposed research to be conducted?

Forms and documentation submitted to RakFond must include the name of the Authorized Representative (AR) with the appropriate authority to sign and submit documentation on the organization's behalf. AR's signature certifies commitment of the organization to support the proposed project, that the organization will be accountable for the appropriate use of funds (in case the funds are transferred to the organization's account), and that the organization complies with the legislation of the Russian Federation, including required licenses and certifications, which are necessary for conducting the proposed research, and accepts the terms and conditions of RakFond's funding, which are described in the Request for Proposals.

B. Registration

All applicants will have to complete a one-time registration process prior to submitting any proposal. Registration will help RakFond to make a preliminary assessment of the applicant organization's eligibility.

Applicants are strongly encouraged to submit a registration form as soon as possible. This will help RakFond in timely determining applicant's organization eligibility prior to the full application submission deadline. Applications, for which organizational eligibility cannot be determined by the Formal Compliance Review deadline (September 30, 2021) will be automatically excluded from further consideration.

Registration form must be filled in on-line at: <https://www.rakfond.org/en/rfp-2021-01/> by September 10, 2021 (inclusive).

The following information is required to complete the registration form:

APPLICANT

1. Last Name (required)
2. First Name (required)

3. Middle Name (required if available)
4. Education and scientific degrees (required)
5. Current main research appointment and organization (required). Full time or part-time (percentage of time spent on research, if part-time)
6. Primary Email to be used for all communications regarding this application (required)
7. Mailing address (at least one, checked as primary) (required)
8. Phone (at least one, checked as primary) (required)
9. Professional and/or personal websites, LinkedIn, Facebook, Twitter, Blog, etc. (optional)

ORGANIZATION(S)

1. Organizational Affiliations (single or multiple) (required)
2. Organization's addresses, both legal and actual (required). A principal organization must be designated, if affiliated with multiple organizations.
3. Website (required for a principal organization only)
4. Name of principal organization's Authorized Representative (AR) (required)
5. AR's department and title (required)
6. AR's organizational email (required) and phone (optional)

PROJECT

1. Preliminary title (required)
2. Brief description of the research main objectives (required)

Technical assistance with the registration form can be obtained by sending an email to: grant@rakfond.org.

C. Eligible Applicants

Applicants must meet the following criteria to qualify for the Competition:

- Conduct scientific research in oncology.
- Work full-time or part-time (no less than 50%) or be a PhD student in an eligible organization.

2. Co-funding

Co-funding is not required. However, if the Award Recipient's organization commits to providing co-funding, corresponding information should be included in the application.

3. Additional Information on Eligibility

A. Number of Applications

Each eligible organization may submit more than one application, provided that they are submitted by different applicants and each proposal is scientifically distinct. However, for this Funding Program, RakFond strongly encourages to limit the total number of applications to two per organization.

Each applicant may submit only one proposal for this Funding Program.

B. Applications from Previous Funding Programs' Award Recipients

Applicants who have earlier received funding of research projects from RakFond twice in a row are allowed to submit applications for this Funding Program two years after the completion date of the latest funded by RakFond research project.

Section IV. Application and Submission Information

All applications must be submitted in accordance with the requirements and instructions of this Request for Proposals (RFP). All application materials must be in English (excluding the documents which may be submitted in Russian according to the paragraph 2 of this Section), must use RakFond's forms and templates, follow RakFond's guidelines, and must be submitted in a timely manner. Incomplete applications and applications submitted after deadlines will be automatically rejected.

1. Obtaining an Application Package

Applicants must download the application form and templates associated with this Funding Program from <https://www.rakfond.org/en/rfp-2021-01/>. Forms and templates contain all necessary instructions, including required information, characters and page limitations, budget categories, etc.

2. Content and Form of Application Submission

Applications should consist of a single PDF file or a set of PDF files containing the following documents assembled in the following order:

1. Cover letter signed by AR **(required) – in Russian or in English**
2. Application form including brief rationale, scientific hypothesis, aim and goals, study design, sufficient resources, detailed budget and study timelines (7 pages maximum) **(required) – in English**
3. Applicant's CV with the list of up to ten selected publications and link to Google Scholar or other relevant profile (2 pages maximum) **(required) – in English**
4. Other supporting documentation **(optional, if submitted, should not exceed 10 pages) – letters of support should be submitted in English; all other information if necessary may be in Russian or in English**

Formatting requirements:

Render and submit a single PDF file or a set of PDF files named "RFP-2021-01-[Your First Name]-[Your last name]-document index (if applicable)", that precisely follows the guidance of the form and templates, and the order above. For example, «RFP-2021-01-Ivan-Petrov».

To ensure maximum protection of your information, please mark all pages of your application documents, where possible, with the footer "Confidential and Proprietary – Exempt from Disclosure."

Application PDF should be emailed before the submission deadline to: grant@rakfond.org with the Application PDF file name as the Subject.

If the PDF file size exceeds 25 MB, send documentation in separate emails. Name those files "RFP-2021-01-[Your First Name]-[Your last name]-[Addendum (1, 2, 3, etc.)]" and use those names as the Subject.

3. Submission Date and Time

A completed application and all supporting materials must be received via email by RakFond before 23:59 (Moscow time) on September 20, 2021. Applications received after this deadline will not be considered.

A winner must send to RakFond the originals of all documents, which were submitted in the electronic form during the application process, no later than 10 (ten) working days after the competition results are announced. Documents must be sent by Mail or courier and include Confirmation of Delivery or any other certificate, which confirms receipt of the originals by RakFond.

If a winner fails to send the originals within the required period of time, RakFond reserves the right to withdraw the award and transfer it to another competition participant, who received sufficient scores for funding in this competition.

4. Other Requirements

A. Application Changes

The applicant must notify RakFond within 3 (three) working days by sending an email to grant@rakfond.org if any of the following conditions occurred from application submission through award notification:

1. The applicant leaves his/her current position in the organization, changes organizations, or is unable to meet the eligibility requirements stated in C. Eligible Applicants.
2. Other significant changes in applicant's career plans or organization's state, which may affect goals, research strategy, timeline, and/or budget (organization ceases operation, loses funding, force majeure etc.).

If RakFond is notified of any of these changes after the applicant is notified of an award, RakFond has the right to withdraw the award or request funds return.

Section V. Application Review Information

RakFond's core requirements for proposals are:

- Based on world-class scientific advances, and have the potential to provide significant progress in cancer research;
- Have the goals that are clear and credible;
- Yield practical, measurable outcomes;
- Employ rigorous methodology;
- Will achieve publishable results.

Scores are given based on individual merit; proposals are not evaluated against one another.

1. Review Criteria

RakFond will select winners based on the following criteria:

	Explanation	Weight (0-1)	Max Score
Significance	Does the proposal address an important problem to advance the field? Is there a strong scientific foundation for the proposal? If the goals of the project are achieved, how will scientific knowledge, technical capability, and/or clinical practice be improved? Is there a high probability of publishing research results in high-impact journals?	1	9
Novelty	Is the proposed scientific hypothesis novel and doesn't it repeat existing studies or known data? Does the proposal seek to utilize novel scientific concepts, methodologies, instrumentation, and / or approaches?	1	9
Investigator	Does the applicant have appropriate experience and training? Factors considered include the quality and extent of past education, scientific training, research experience, research originality and productivity.	2/3	6
Approach	Are the overall strategy, methodology, and data analyses well-reasoned and appropriate to accomplish the specific goals of the project? Have the investigators presented a study design to ensure a robust and unbiased approach? Are potential problems, risks, alternative strategies, and benchmarks for success presented?	2/3	6
Environment	Are the institutional support, equipment and other resources available to the investigator adequate for the project proposed? Will the project benefit from some unique features of the scientific environment?	1/3	3
Total Maximum Score			33

RakFond uses a 9-point scale (from 1 to 9, with 9 being the highest score) for all individual review criteria. Scores for each criterion will be accompanied by the review critique. RakFond expects that only proposals with scores of at least 5 (“good”) for each criterion will be considered for funding.

The table below provides a guide for individual criterion scores:

Criterion Strength	Score	Descriptor
High	9	Exceptional
	8	Outstanding
	7	Excellent
Medium	6	Very Good
	5	Good
	4	Satisfactory
Low	3	Fair
	2	Marginal
	1	Poor

2. Review and Selection Process

The competition may be considered failed in case by the Registration Due Date (September 10, 2021) less than 10 applicants are registered, or if by the Application Due Date (September 20, 2021) less than 5 applications are submitted for the competition. The decision will be made at RakFond’s discretion. In this case, RakFond immediately informs all applicants about the competition cancellation and the return of the submitted applications.

At its discretion, RakFond may change the competition timelines. Corresponding announcements will be published on RakFond’s website and sent to all registered applicants or those who have submitted applications by the decision date.

RakFond employs a rigorous scientific review process to evaluate proposals received in response to the RFP.

Submitted applications are first evaluated for completeness and formal compliance with the RFP by RakFond. Applications that comply with the requirements of the RFP will undergo further scientific review.

RakFond will assign each proposal for scientific review to a minimum of three Reviewers.

Once scientific reviews are complete, the reviewers' evaluation reports are forwarded to RakFond. RakFond will review each proposal and associated evaluation reports to ensure that the evaluation reports adequately document the review conducted. It is the RakFond's responsibility to ensure that the Reviewers have provided sufficient, substantive rationale for their review findings.

RakFond then compiles a full evaluation package, which includes reviews and texts of all of the selectable proposals. The package is sent to the members of the Scientific Advisory Board. They review the complete evaluation package and give their funding recommendations for each selectable proposal.

Finally, the recommendation package is forwarded to the Board of Directors for the funding approval.

3. Anticipated Announcement and Award Dates

After proposal evaluations are complete, applicants will be notified as to whether their proposal was deemed selectable as a result of the review process. Applicants can expect to be notified no later than November 11, 2021, via email to their primary email address on file. Notification may also be sent by email to the Applicant's organization Administrative Representative identified on the application Cover Letter. Applicants should ensure that their and their organization's AR primary email addresses on file are updated prior to November 11, 2021.

RakFond may extend the review timelines at its discretion. In this case, a corresponding announcement will be published on RakFond's website

Applicants should add grant@rakfond.org to their safe senders list to ensure they receive timely notifications. If applicants are not receiving notifications, they should check their junk/spam folders first, then contact grant@rakfond.org for additional assistance.

Section VI. RakFond Contacts

RakFond will use email for all technical and administrative correspondence regarding this Funding Program.

Technical Point of Contact: grant@rakfond.org

RFP Website: <https://www.rakfond.org/en/rfp-2021-01/>

Section VII. Application Form and Templates

APPLICATION FORM

APPLICATION FOR RAKFOND FUNDING PROGRAM RFP # 2021-01	COMPETITION OF RESEARCH PROJECTS IN ONCOLOGY
--------------------------------------------------------------------------	-------------------------------------------------

Use 11 pt or larger font and single or larger line spacing. Application length not to exceed 7 pages.

1. GENERAL INFORMATION	
1.1. Title	
1.2. Applicant's Name	<i>Last, First, Middle</i>
1.3. Applicant's Degrees	<i>Year, Degree, Organization</i>
1.4. Link to the Applicant's public publication activity profile	<i>Google Scholar, ResearchGate or eLibrary link, or research group's page with up-to-date publications list, etc. Please indicate h-index or similar.</i>
1.5. Applicant's Contact Information	<i>Email: Address for all communications regarding this application. Phone: Number for all communications regarding this application.</i>
1.6. Applicant's Principal Organization and Title	<i>Your Principal organization's name and location (city or town, do not enter full address). Your title in the Principal organization.</i>

2. PROJECT DESCRIPTION	
2.1. Brief Scientific Rationale	
<i>Include a short summary of results and conclusions from previous studies, or from a systematic review as appropriate. Recommended maximum length - 2000 characters including spaces or approximately 2/3 of a page.</i>	
2.2. Scientific Hypothesis	
<i>In one sentence.</i>	
2.3. Objectives	
<i>Include the primary, secondary, and exploratory objectives. Recommended maximum length - 1000 characters including spaces or approximately 1/3 of a page.</i>	
2.4. Endpoints	

Include the primary endpoint, secondary and exploratory endpoints.
Recommended maximum length - 1000 characters including spaces or approximately 1/3 of a page.

2.5. Statistical Hypothesis

Please state the formal and testable null and alternative hypotheses for primary and key secondary endpoints, specify the type of comparison (e.g., superiority, equivalence or non-inferiority), sample size determination, statistical analyses, etc.
Recommended maximum length - 2000 characters including spaces or approximately 2/3 of a page.

2.6. Study Population

Please describe inclusion and exclusion criteria, demographics, etc. If not applicable, please enter "N/A".
Recommended maximum length - 1500 characters including spaces or approximately 1/2 of a page.

2.7. Intervention // Biomarker

Please describe the study intervention. If the study intervention includes a drug or biologic, provide name, dose and route of administration, as well as the origin (ownership). In case of translational research, please describe the investigated biomarker(s). In basic research, please provide the description of the object of a study.
Recommended maximum length - 1000 characters including spaces or approximately 1/3 of a page.

2.8. Study Design and Methodology

Please provide the schema of the study. You may insert figures, diagrams or tables.
Recommended maximum length - 3000 characters including spaces or approximately one page.

2.9. Research Environment

Describe the team, organizational support, and other resources available for this study, including unique features of the scientific environment, if any.
Recommended maximum length - 1500 characters including spaces or approximately 1/2 of a page.

3. BUDGET AND SCHEDULE

3.1. Detailed budget

Insert your budget assumptions in the table below and combine the expenditures into categories. Examples of eligible expenditures include disposables, instrumentation, drugs, research services, etc. Note that **no** salaries/consultancy fees, indirect or travel expenses are allowed and no more than 20% of funds may be allocated to subcontracts and outsourced research, which must be mentioned explicitly.
Note that the budget should not exceed 500 000 (five hundred thousand) rubles.

Expenditure	Amount, RUR
Stage 1 (anticipated period: MM.YYYY–MM.YYYY)	
1.1.	

1.2.	
...	
Total:	<i>Not to exceed 500 000 rubles</i>

Co-funding:

Please describe here any additional funding you either received or plan to receive, including source, amount and expenditures. If no additional funding is available, enter "None".

3.2. Proposed project schedule		
Research Activity <i>For each Research Activity, enter the month (or month number from the project start date) when it is supposed to begin and end.</i>	Begins, month/year	Ends, month/year
1.		
2.		
...		

4. NEXT STEPS
4.1. What are your next steps after this study is completed?
<i>Maximum length - 500 characters including spaces or approximately 1/3 of a page.</i>
4.2. In your opinion, how will the anticipated results influence oncology research and patients' care?
<i>Maximum length - 500 characters including spaces or approximately 1/3 of a page.</i>

5. ADDITIONAL INFORMATION
<i>Record here any additional information, which, in your opinion, is important for your project's scientific evaluation, or put "N/A". Maximum length - 500 characters including spaces or approximately 1/3 of a page.</i>

COVER LETTER TEMPLATE

PRINTED ON YOUR ORGANIZATION LETTERHEAD

“DATE”

Foundation for Cancer Research Support (RakFond)

Application for the Competition of Research Projects in Oncology

I am pleased to submit a proposal titled “**Proposal Title**” for consideration under the Competition of Research Projects in Oncology (Funding Program RFP number: 2021-01).

I certify that I am a researcher [physician scientist, PhD student...] and work [study] full-time [or part-time, specify percentage] in the [specify the official name in English] (the “Organization”), which activities include cancer research.

I certify the consent that my application is to be reviewed by RakFond, RakFond’s Scientific Advisory Board, and invited reviewers.

OPTIONAL:

List of individuals (e.g. competitors) who should not review the application.

The reasons for this request are [provide a narrative explanation for the request(s)].

Thank you for your consideration.

Sincerely,

[SIGNATURE]

First, Middle and Last Name

Department and Title

Approval by an Authorized Representative

I certify that I have authority to sign and submit documentation on the Organization’s behalf, commitment of the Organization to support the proposed project, that the Organization will be accountable for the appropriate use of grant funds (in case the funds are transferred to the Organization’s account), and that the Organization complies with the legislation of the Russian Federation, including required licenses and certifications, which are

necessary for conducting the proposed research, and accepts the terms and conditions of RakFond's funding, which are described in the Request for Proposals "Competition of Research Projects in Oncology" placed on the RakFond's official website.

[SIGNATURE, STAMP]

First, Middle and Last Name

Department and Title

Organizational e-mail

Organizational phone (optional)